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66-3992/3

23 SEP 1966

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : DDI Comments on Draft Policy Guide Governing Public Appearances and Open Publication by CIA Employees

1. Herewith attached are DDI comments, as requested.

2. You may wish to consider an alternative procedure, namely, revision of the agreed draft Agency Notice of April 1966 (entitled Participation by CIA Employees in Professional and Scholarly Activities, also attached) to include provision for identification of employees. If so, we will be glad to oblige with an additional paragraph or two.

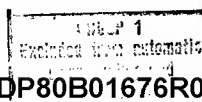


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Edward W. Proctor
Acting Deputy Director for Intelligence

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DDI

23 September 1966

Subject: Draft Policy Guide Governing Public Appearances and
Open Publication by CIA Employees, Comment On

1. The draft Policy Guide needs more emphasis on the positive side of Agency policy. (Compare discussions of last Spring pursuant to DCI approval in January 1966 of recommendations for action in this same area.) A new preface could meet the need, taken from the draft Agency Notice of April 1966 (attached), which was agreed upon between DDI, the Office of Security and the Special Assistant to the Director. Paragraphs one through four from the April draft could be revised to fit the draft Policy Guide as follows:

It is CIA policy to foster close relations with the professional world outside the government. CIA's professional employees must keep themselves informed of the new methods, findings and hypotheses of non-government specialists. Mutual understanding and respect between employees of the Agency and the leaders in universities and industry are essential for the Agency's long-term growth in knowledge and service to our government. CIA encourages its professional employees to hold membership in and to attend meetings of academic societies and scientific associations. Subject to time, security and propriety, the Agency gladly permits its professional employees to participate in non-governmental professional and scholarly activities, in particular to present and publish papers in their academic fields of specialization.

Within the essential limits of security and propriety, there is ample latitude for professional activity by employees which can contribute to the development and maintenance of beneficial relations with non-government specialists in the academic and applied disciplines.

/Continue with draft Policy Guide as now written, except Insert "however" after second comma in first sentence.7

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2. Section The Agency Employee:

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c. Paragraph three: It would help if this paragraph were placed first instead of third, because it contains the operative sentence which is the new departure calling for policy guidance and affecting paragraphs one and two inter alia.

3. Section The Subject Matter:

Paragraph two, on policy, may be more restrictive than intended. There are current foreign policy issues and developments in current intelligence which are of the greatest interest, yet not sensitive, and on which Agency employees have written for publication in the past. For example, current developments within Communist China. (Identification of the author as a CIA employee would not have affected the sensitivity of the article and/or its subject matter to any significant degree.) It would seem more to the point in the paragraph on policy to stress that Agency employees will observe proprieties and not enter the public debating arena attacking or defending an identifiable U.S. foreign policy.

4. Section Procedures and Responsibilities:

The provision for a panel in cases of dispute may be unnecessary. Would it not be enough to say appeal is to the DDCI or to the Executive Director?

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27 April 1966
DRAFT

AGENCY NOTICE: SECURITY

**Participation by CIA Employees in Professional
and Scholarly Activities**

1. The purpose of this Notice is to affirm the positive, permissive nature of CIA policy with regard to employee participation in non-governmental professional and scholarly activities.

2. It is CIA policy to foster close relations with the professional world outside the Government. Mutual understanding and respect between employees of the Agency and the leaders in universities and industry are essential for the Agency's long-term growth in knowledge and service to our Government. To facilitate this, the Agency is increasing the number of cleared consultants in the social, natural, physical and applied sciences.

3. The professional employee must keep himself informed of the new methods, findings and hypotheses of non-government specialists. CIA encourages its professional employees to hold membership in and to attend meetings of academic societies and scientific associations and, in instances where security and propriety permit, to participate actively in discussions and in the presentation of papers before such groups. It is also recognized that both the individual and CIA can derive benefits from the unclassified contributions an employee may make to professional publications.

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4. The Agency believes that within the essential limits of security and propriety there is ample latitude for professional activity by employees which can contribute to the development and maintenance of beneficial relations with non-government specialists in the academic and applied disciplines. To this end the Agency is altering the procedures by which employees request approval for active participation in scholarly and professional meetings and for publication of manuscripts in professional and other media.

5. Henceforth, requests for approval to attend and to participate actively, i.e., speak, present papers, etc., at various academic and professional meetings or to submit manuscripts for publication will be submitted in memorandum form (replacing the Outside Activity Approval Request form for this purpose). The memorandum will set forth the pertinent data (identification of the meeting and the nature of the employee's participation or the publisher or media as applicable) but with explanation and description which will brief the approving officers on the background and context of the activity. This memorandum will be accompanied by a security certification statement, copies of which can be obtained from the Office of Security through the employee's administrative staff. The purpose of the statement of certification is to simplify and expedite the process of review and decision. The statement is a check list of the safeguards requisite for protection of both employee and Agency, with provision for comment should the applicant or his office believe that special consideration or exceptions are warranted.

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6. Requests for approval will be forwarded, with copies of the speech, paper or manuscript concerned (if ready, otherwise to follow when ready) to the head of the operating office concerned--or to his designee--who will indicate his concurrence, validating the requestor's certification. The request will then be transmitted to the Office of Security for review and to the Assistant to the DCI for approval in accordance with HR ☐ Under these procedures, preliminary approval to engage in an activity can be granted prior to the submission of a pertinent paper with final approval contingent upon further concurrences and review of the manuscript itself.

7. In this way the employee and his originating office will provide a fuller account in writing of the nature and circumstances of the activity for which approval is requested and thus give the Office of Security and the Assistant to the DCI more particulars and counsel than has been the practice heretofore. The originating office will have a primary role because it is generally in the best position to advise the approving officials concerning security of information presented and the propriety of its release in relation to U.S. foreign policy.

8. Existing regulations will be amended to reflect Agency policy more appropriately and to update procedures in these matters.

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1	Executive Director		
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	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
Remarks:			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Acting DDI			23 Sept

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